HACTON
PRIMARY SCHOOL

Behaviour Policy

Date of Implementation: September 2026

Reviewed: July 2026

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Behaviour Policy

Our aim

- To create a positive ethos within which all members of the school feel secure and are treated with fairness and consistency.
- To offer clear guidelines and secure, safe conditions in which effective learning can take place.
- An expectancy of good behaviour in all circumstances and caring attitudes. These attitudes are understood and accepted as being necessary for the general well-being of the school community and all its members.
- To encourage this behaviour, the adults will model tolerance and respect for others.
- To create a quiet but firm approach to good behaviour. This will encourage the children to become self-disciplined and rational individuals.
- To help all members of the school to appreciate their own self-worth and to equally value, consider and respect their needs and the needs of others.

Assertive Discipline

- Our school follows a policy of assertive discipline where all members of the school community will aim to encourage our pupils to develop high standards of behaviour. Our model of assertive discipline is based on the following four areas: clear expectations, consistency, dialogue and respect.

Clear expectations

- School rules are developed by pupils and displayed so that pupils are aware of how they contribute to our positive learning environment.

Consistency

- Rewards, rules and consequences should be applied consistently by all members of our school community.

Dialogue

- Pupils are encouraged to take an active part in the development of this behaviour policy and school rules. This is achieved through PSHE sessions at the beginning of the year looking at class rules and feedback through the school council about school rules. The school council will accept this policy, on behalf of their peers, once a year.

Respect

- Our model of behaviour management starts from a positive reinforcement model.
- Good behaviour is rewarded by:
    - Praise
    - House points/stickers/stars (depending on age of pupils)
    - Raffle tickets
    - Class certificates
    - Weekly E for Effort certificate
    - Annual Caring awards
    - Activity afternoon

Our Anti-bullying policy can be found here.

School Rules

General Rules

1. We follow instructions
2. We never hurt anyone
3. We never swear, tease or call anyone names
4. We look after things and do not break or spoil things

5. We are never in a place without permission

Corridor and stairwells

1. We keep to the left.
2. We walk calmly.
3. We enjoy our displays and treat them with respect.

Assembly

1. We come into assembly and leave assembly in silence so that everyone can listen to the music.

Playground

1. We follow the playground rota.
2. We only play football with sponge balls and use small equipment when it's our turn.
3. We are careful with playground equipment.
4. We use playground equipment properly.
5. We follow the rules for our games.
6. We line up quickly and quietly when the whistle is blown.

Dining Hall

1. We talk quietly when lining up.
2. We eat carefully and talk quietly to the people on our table only.
3. We always tidy up after ourselves.

Toilets

1. We leave the toilets clean and tidy.
2. We wash our hands after we have been to the toilet.
3. We never play in the toilets

Fire Drills

1. We line up quickly and quietly.
2. We remain quiet until further instructions are given.

Displayed Expectations

At Hacton, we have clear expectations in regards to daily routine which everyone is expected to follow. Pupils and staff have decided that the following expectations should be displayed and have clear consequences. The consequences of not meeting these expectations have been agreed by both pupils and staff.

1. We walk calmly on the left hand side of the corridor.
Sent back to begin journey again and sent to the back of the line.
2. We do not play in the toilets and we treat them with respect.
Miss playtime.
3. We enter, leave and sit silently in assembly.
Receive a warning then moved away from classmates. Miss playtime.
4. When the whistle blows we line up quietly and wait.
Miss 5 minutes of the following play or lunchtime.
5. We do not swear, tease or call people names.
Stand next to the teacher on duty for the duration of playtime.
6. We keep our hands and feet ourselves.
Miss playtime.

Celebrating Good Manners

- Good manners and kindness in and around our school, are rewarded through raffle tickets. When children are caught contributing positively to school life e.g. holding open a door, picking up things from the floor without being asked, putting others before themselves, they are entered into a weekly draw which is drawn every Friday during the E for Effort assembly. If a child's name is drawn they will be able to choose a prize from the prize box.

Hacton Dollars

- When children are caught demonstrating one of our core Hacton values, they are rewarded with a 'Hacton Dollar'. This is visually represented with a sticker and then recorded on an internal tracking system so that the total number of dollars collected in each class can be tracked. When 150 dollars are collected, the class can trade their dollars in for a class reward.

Completion of class work

- Children are expected to work hard in their lessons and be productive. If a child is regularly unable to complete class work due to 'off task' or poor behaviour then they can be asked to stay in at play or lunch time with a member of the year group staff to complete their work. Parents will be advised and a plan made to motivate the child and provide rewards for making the required effort. Alternatively, the work may be sent home for completion.

Use of the internet including social networks

- All children are expected to follow our rules for safe and responsible internet use at school. Failure to do so will result in consequences and parents being contacted. We urge parents to supervise their child when using the internet or permissible social networks at home and to report to us any instances of unacceptable behaviour. It should be noted however, that primary responsibility for the use of social media outside of school hours is with a child's parent. For more information, please see our 'Acceptable Use' policy.

Use of inappropriate language

- If a child uses inappropriate language which an adult hears first hand they will be required to miss their playtime. If the incident occurs during break time or lunchtime, the child will stand with the teacher on duty for the remainder of playtime and the class teacher informed at the end of the session. If more than one incident of swearing occurs in a week the child's parents will be informed and invited into school to discuss appropriate sanctions and they will miss their playtime.

Consequences

- If a pupil chooses to break the agreed rules, then the following steps will be taken:

1. Warning
2. Child spends remainder of session away from group.
3. Child spends remainder of session away from class with the year group leader.
4. Class teacher contacts Parent/Guardian.
5. Child sent to Deputy Headteacher.
6. Child sent to Head Teacher.

- In cases of severe disruption, the child will be sent to the Head teacher immediately and the parent will be sent for to discuss the matter. If needed, the pupil will be set an 'Individual Behaviour Plan' so that their behaviour can improve.
- The above steps are presented to children in different ways depending on the phase group to which they belong:

KS1

- In KS1, teachers use a themed behaviour chart to visually remind children of the behaviour expectations. All children will begin each day with a fresh start. After an initial warning is given (step 1), the child's name is moved down the chart. If the disruptive behaviour continues, the child will move down the chart once again (step 2). If this behaviour still continues following a second warning, they will move down the chart again (step 3) and will be sent to a neighbouring class.

KS2

- In KS2, every classroom has a coloured ladder displayed at the front of the classroom to visually remind children of the behaviour expectations. All children begin their day on the green stage of the ladder. If expected behaviour is sustained they will remain on the green stage throughout the day; however, if behaviour does not meet the expected standard, they will move down the ladder. Following an initial warning (step 1), if disruptive behaviour continues, the child will move down the ladder to the yellow stage (step 2). If this behaviour still continues following a second warning, they will again move down the ladder the red stage (step 3) where they will be sent to a neighbouring classroom.
- Positive behaviour within the classroom is reward by moving up the ladder. Pupils will have the opportunity throughout a day to move to the bronze, silver or gold stage of the ladder where they will be awarded with an increasing number of 'points'. At the end of each half term, any children who have earned at least 30 points will participate in a special afternoon of fun. Any children who have not earned enough points, will not participate.
- The above routines and consequences are daily and every child will start afresh on a new day.

- Parents of persistent lunchtime offenders will be asked to take their child off site at lunchtime.

- The following outside agencies are also used by the school to support pupil behaviour:

1. Behaviour support.
2. Education Psychologists.
3. Family support unit.
4. Home school worker.

- If unacceptable behaviour continues then the Education Authority's exclusion procedure will come into operation.

Review

- This policy will be reviewed annually by the School Council and the Senior Leadership Team. Members of staff will be invited to make comments about this policy through their Year Group Leader.

- This policy will be discussed with all new members of staff as part of their induction to our school.

Date of next review: July 2027